

## Policy 2330 Board Meeting Agenda

**PURPOSE: To provide school system officials expectations regarding the preparation and availability of school board meeting agendas**

The chairperson and the superintendent or designee will prepare a proposed agenda for each board meeting. A request to have an item of business placed on the agenda must be received at least six working days before the meetings. (See also policy [2310](#), Public Participation at Board Meetings, regarding agenda requests by individuals or groups.) A board member may, by a timely request, have an item placed on the agenda.

Each board member will receive a copy of the agenda four days prior to the meeting, and the agenda will be available for public inspection and/or distribution when it is distributed to the board members. At the meeting, the board may, by a majority vote, add an item that is not on the agenda. Any new policy or budgetary items presented as an addendum to the published agenda are not subject to action at the same meeting.

Legal References: [G.S. 115C-36](#)

Cross References: Duties of Officers (policy [2210](#)), Public Participation at Board Meetings (policy [2310](#)), Advance Delivery of Meeting Materials (policy [2335](#))

Adopted: 10/13/2014

Reviewed: 08/25/14

Readopted:

Franklin County Schools