



# **FCS Electronic Records-An Update**

**January 10, 2022**

# Student Records

- ◎ Beginning with the Class of 2017, all student records are collected and digitized. In 2022, the service provider will collect students records from graduating class of 2020 and 2021. Records were not collected in 2021 due to COVID-19. Student records remain at the school for one calendar year before being digitized.
- ◎ All Graduate Transcripts from 2014-2016 were provided to the company and scanned electronically, the cumulative records for these years are in storage. The goal is to have historical records from the high school digitally scanned one box at a time.

# Other Electronic Records...

- ◎ All SIMS transcripts are digitized.
- ◎ All current high and closed school historical records have been stored.
- ◎ All closed school records that were located in the cafeteria at 53 West River Road are indexed. Indexed means that the name, date of birth, and box number they are in were compiled into a spreadsheet in order to locate records more easily if a record request comes through Need My Transcript.
- ◎ As records are digitized, they are placed back into storage. A microfilm backup of all records is created for the North Carolina state archives.

# Closed FCS Schools

Schools	INDEXED	Stored	Grand Total
BF PERSON SCHOOL		10	10
EDWARD BEST	11		11
EPSON / PERRY	17		17
FRANKLIN HISTORICAL RECS		18	18
FTC / RIVERSIDE	7		7
GOLDSAND / PERRY (DO)	35		35
LOUISBURG / RIVERSIDE - MILLS	89		89
MILLS SCHOOL	7		7
MILLS/GOLD/RS/JUSTICE	1		1
MIXED SCHOOLS	2	3	5
YOUNGSVILLE	15		15
<b>Grand Total</b>	<b>185</b>	<b>31</b>	<b>216</b>

# Historical Records Current Schools

Schools	Stored	Grand Total
BUNN HIGH	185	185
BUNN MIDDLE	6	6
BUNN MIDDLE/BUNN ELEM	1	1
EARLY COLLEGE	5	5
FRANKLINTON ELEMENTARY	3	3
FRANKLINTON HIGH	128	128
LOUISBURG HIGH	66	66
YOUNGSVILLE ELEMENTARY	40	40
<b>Grand Total</b>	<b>434</b>	<b>434</b>

# Next Steps

- ◎ Index BF Person School, Franklin Historical Records, and Mixed School boxes
- ◎ Begin Digitizing the high school historical records starting with Franklinton HS