

Career and Technical Education Business Advisory Council

Presented By:
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Purpose



- ▶ Identify economic and workforce development trends related to the training and educational needs of the local community.
- ▶ Advocate for strong, local career and technical education programs, including career pathway development that provides work-based learning opportunities for students and prepares students for post-secondary educational certifications and credentialing for high-demand careers.

Membership



- ▶ Each business advisory council shall have at least nine members.
- ▶ The council shall be composed of members who reasonably reflect the education, business, and community makeup of the local school administrative unit that it serves.

Ex Officio “Automatic” Membership

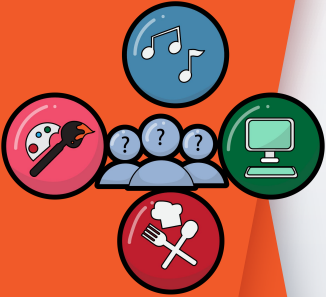


- ▶ a. Superintendent or his or her designee.
- ▶ b. The Career and Technical Education (CTE) CTE Director as a nonvoting member.
- ▶ c. The president of the community college that serves the area in which the local school administrative unit is located, in whole or in part, or his or her designee.
- ▶ d. A principal of a school located within the local school administrative unit, as assigned by the superintendent.

Business, Industry, and Community Representatives

At least five members shall serve on the council. Members may include any of the following:

- a. Local business and industry owners.
- b. Representatives from local manufacturing centers and factories.
- c. Human resource directors employed at businesses and industries in the community.
- d. Representatives from community-based organizations.
- e. Representatives from economic and workforce development organizations.
- f. Parents of students enrolled in career and technical education courses.
- g. Representative or manager of the local apprenticeship coalition.



Appointments



The board will divide the initial appointments into four groups as equal in size as practicable and will designate appointments in group one to serve four-year terms, in group two to serve three-year terms, in group three to serve two-year terms, and in group four to serve one-year terms.

Linked below is the list of individuals who have been invited to attend previous business advisory meetings.

[2025 Business Advisory Council Members](#)



Subsequent Appointments



Reasons for Appointments

- As terms expire for business and industry representatives initially appointed by the board, the council will appoint subsequent members to the council for four-year terms. Any vacancy of a business and industry representative seat will be filled by the remaining members of the council to serve until the end of that seat's term.
- At any time the council may decide, by two-thirds majority vote, to add one or more seats to the council. The council will appoint a business and industry representative to the vacant, newly created seat(s). When increasing the council size, the council may adjust the length of the initial term of a newly created seat in order to keep as equal as practicable the number of members whose terms expire each year.

Subsequent Appointments



Appointment Process

- Statement of interest should be sent to CTE Director.
- Recommendation by district employees, board members, and council members is encouraged.
- Superintendent or designee may recruit diverse field of qualified candidates.
- Interviews shall be conducted by council committee of 2 or more members.
 - The committee shares interviewee information for council review and the council chooses new member.
- Consider candidates who are concerned about the best interest of students, willing to devote the time and effort to the council, have and expertise in economic and workforce development trends, and will advocate for CTE programs. Preference will be given to county residents.

Operation of the Council



- The meetings are typically held in county office in room PD1 or PD2 but have occurred in a school location as well
- A council report regarding recommendations for the CTE program shall be shared annually with the local board.
- Meetings are open to the public and will be communicated on the district calendar located on the Franklin County Schools website.

FCS CTE Business Advisory Council Meeting Agenda and Minutes

Bylaws

Each business advisory council shall adopt bylaws establishing procedures for conducting the business of the council, which shall include at least the following:

- A chair of the business advisory council shall be elected annually by the members of the council
- A majority of the members shall constitute a quorum.
- The Business Advisory Council shall meet at least biannually.
- The chair or three of the members may call a special meeting of the council.
- Procedures for appointing members to the council that are consistent with the policy adopted by the local board of education under subsection (e) of this section.

Next Steps

1 Hold next Business Advisory Meeting in PD1 on May 1, 2025 from 3:30 pm-4:30 pm.

3 Determine five recommended members and terms for all with council attendees. Review existing and update bylaws.

5 School board will appoint nine members at the May 2025 school board meeting.

2 Discuss the five membership positions currently available with existing advisory attendees.

4 Return to May school board meeting with the names of nine recommended members.

6 Business Advisory meetings will resume according to regular schedule.



Thanks!

Any questions?

