

Comprehensive Progress Report

Mission:

The mission at Long Mill Elementary is to educate, nurture and inspire thinkers, leaders and lifelong learners.

Vision:

The Long Mill community will empower our students to become active leaders who will take ownership of their future in a global society.

Goals:

By June 2023, our school data will show 58% proficiency in ELA.

By June 2023, our school data will show 67% proficiency in math.

By June 2023, our school data will show 83% proficiency in science.

By June 2023, our overall school composite proficiency will be at least 67%.



! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		All classrooms have posted ROAR rules. The ROAR expectations are in different locations throughout the school. Teachers are making a conscious effort to set high expectations for students. Teachers have effective procedures for student transitions etc. Teachers are rewarding students with PBIS tickets for positive behavior. Students can use the tickets for school rewards and visiting the school store.	Limited Development 08/28/2019		
<i>How it will look when fully met:</i>		<p>Folder Attached</p> <p>How would the indicator look fully implemented?</p> <p>Once the indicator has been fully implemented there will a decrease in misbehaviors and a more positive school environment. Students will consistently follow the ROAR expectations in every sector of the school.</p> <p>Resources:</p> <p>PBIS, Discipline data, Leader Ship Day</p>	Objective Met 05/24/22	Jackie Arnold	05/27/2022
Actions					
	10/7/21	Give teachers an opportunity to share classroom management strategies at staff meeting (class dojo)	Complete 09/09/2021	Jackie Arnold	10/01/2020
<i>Notes:</i>					
	10/7/21	Create a PBIS team to review PBIS matrices and develop school-wide plan	Complete 09/30/2021	Jackie Arnold	09/30/2021
<i>Notes:</i>					
	10/7/21	Train staff members on PBIS and ROAR Expectations at our school	Complete 10/07/2021	Jackie Arnold	10/30/2021
<i>Notes:</i>					
	10/7/21	Observe and provide feedback for any teachers that need support with classroom management	Complete 10/15/2021	LaTasha Wilder	11/04/2021
<i>Notes:</i>					

10/8/21	Quarterly PBIS Celebrations for students demonstrating positive behavior.	Complete 05/10/2022	Jackie Arnold	06/10/2022
<i>Notes:</i>				

Core Function:	Dimension A - Instructional Excellence and Alignment
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Effective Practice:	Curriculum and instructional alignment
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KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
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<i>Initial Assessment:</i>	Instructional teams meet weekly to plan according to the standards and the pacing guides. The teams use resources that have been vetted and supported by the district. Grade teams also meet weekly for PLC meetings. PLC meetings focus on data, PD, and MTSS. During PLC meetings and grade level meetings teachers have an opportunity to discuss and share ideas.	Limited Development 08/28/2019		
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<i>How it will look when fully met:</i>	Each grade level has designed and implemented standard-aligned units of instruction. Attachment		Emily Makay	06/09/2023
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Actions		3 of 4 (75%)		
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10/8/21	Instructional Coach will create a PLC calendar for grade level teams	Complete 08/31/2021	LaTasha Wilder	09/30/2021
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Notes:

10/8/21	PLCs will meet on a weekly basis (Focus: data, MTSS and professional development)	Complete 05/17/2022	LaTasha Wilder	06/10/2022
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Notes:

10/8/21	Our TAC (Teacher Advisory Council) is made up of our grade-level chairs and these teacher leaders meet on a monthly basis	Complete 04/01/2022	LaTasha Wilder	06/30/2022
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Notes:

10/8/21	Quarterly planning days for K-5, EC and Specialists		Emily Makay	06/30/2023
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Notes:

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers have participated in professional development regarding social-emotional awareness and we have scheduled an ACEs training for October. We currently have the behavioral specialist, our counselor, and our Instructional Coach along with EC teachers and administrators who help provide teachers with strategies to use in the classroom. Teachers are familiar with PBIS world also, and some teachers are familiar with behavior contracts.	No Development 08/28/2019		
		Priority Score: 3 Opportunity Score: 1	Index Score: 3		
<i>How it will look when fully met:</i>		Teachers have the knowledge and understand student's social/emotional needs and provide developmentally appropriate support. Students feel safe and nurtured and are able to express their emotional needs in a healthy way. We will have flow chart of resources, to aid teachers on what to do based on social/emotional needs.	Objective Met 03/21/22	Jackie Arnold	06/10/2022
Actions					
	9/12/19	Meet with key people to determine our current student needs and the capacity of teachers to address them. People: counselor, social worker, IC, administrators, and behavioral specialist	Complete 09/11/2019	Monica Headen	09/11/2019
<i>Notes:</i> Completed.					
	9/12/19	Conduct ACEs training for staff.	Complete 10/03/2019	Jackie Arnold	10/03/2019
<i>Notes:</i> Once for the initial training with a refresher in Jan.					
	1/29/20	ACES training for teachers that did not have it.	Complete 02/25/2020	Jackie Arnold	02/25/2020
<i>Notes:</i> Ms. Arnold will be calling Mrs. Faison to reschedule this training.					
	9/12/19	Discuss strategies with teachers and develop a flow chart for behavioral resources and possible actions.	Complete 04/28/2020	Jackie Arnold	12/17/2020

	<i>Notes:</i> As needed, but at least visit/revisit twice a year. Ms. Arnold will be supported by Mrs. Juliet Black.			
10/2/19	Monitor referrals, presence of adverse behaviors, and teachers responses	Complete 06/10/2021	Robert Kradel Jr.	02/06/2021
	<i>Notes:</i>			
10/20/20	We have included SEL as a special to address students SEL during Remote learning. Overcoming Obstacles Curriculum	Complete 06/10/2021	Jackie Arnold	06/10/2021
	<i>Notes:</i>			
10/15/21	MTSS Team is established to address any students in Tier II and Tier III for behavior or SEL needs	Complete 09/03/2021	Jackie Arnold	09/30/2021
	<i>Notes:</i>			
9/24/21	SEL Screeners BOY, MOY, EOY	Complete 05/20/2022	Jackie Arnold	06/10/2022
	<i>Notes:</i>			
Implementation:		03/21/2022		
Evidence	3/21/2022 https://docs.google.com/presentation/d/1NoLCzKsHo6E_f1VwX-jPfnxGgy5Dt8F-Yornh7aXCss/edit?usp=sharing			
Experience	3/21/2022 Students were assessed BOY, MOY, and EOY. Teachers provided information based on their observations.			
Sustainability	3/21/2022 Teachers will continue to make observations of student's emotions to determine interventions necessary for thier growth.			

	KEY	A4.16	The school develops and implements consistent, intentional, and ongoing plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Currently, LoMES has a transition plan for students leaving elementary school, transitioning to middle school which includes EC students. ESL has a transitional program as students exit the program.	Limited Development 08/28/2019		
<i>How it will look when fully met:</i>			When this indicator is fully implemented there will be a transitional plan from grade to grade.	Objective Met 05/24/22	Jackie Arnold	06/10/2022
Actions						
	10/8/21		Grade levels will meet to discuss students (MTSS, EC, ESL, AIG, etc.) that are transitioning to the next grade level.	Complete 05/31/2022	LaTasha Wilder	06/10/2022
			<i>Notes:</i>			
	10/8/21		Fifth grade students and parents visit the middle school to learn about sixth grade curriculum and expectations to prepare for the next school year	Complete 04/05/2022	Jackie Arnold	06/10/2022
			<i>Notes:</i>			

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The District has a LEA Support and Improvement Team.	No Development 08/28/2019		
<i>How it will look when fully met:</i>		The team will support LoMES with the development of its SIP.		Pachette Dunn	06/10/2023
Actions			1 of 2 (50%)		
	10/8/21	Mrs. Dunn will collaborate with Dr. Hawthorne about Title I budget as it relates to the School Improvement plan at the beginning of the year.	Complete 07/15/2022	Pachette Dunn	08/10/2022
	<i>Notes:</i>				
	9/8/22	Mrs. Dunn will collaborate with Dr. Hawthorne about Title I budget as it relates to the School Improvement plan at the end of the year to review implementation.		Pachette Dunn	06/30/2023
	<i>Notes:</i>				

	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Currently, we have elected school leadership team members. We have identified the meeting dates for the first semester. We have decided on the indicators we will focus on for the school year. We have identified the process manager and we have completed the NC Star Training.	Limited Development 06/12/2019		
			Priority Score: 3 Opportunity Score: 3	Index Score: 9		
How it will look when fully met:			The school has agreed upon effective practices, instruction is carried out and monitored, and the data is shared. When necessary, practices are adjusted to maximize student growth and potential.		Emily Makay	06/10/2023
Actions				4 of 5 (80%)		
	9/12/19	Vote on school improvement team members	Complete 05/23/2019	Monica Headen	05/23/2019	
<i>Notes:</i> SIT voted on the members 5/23/2019						
	9/12/19	Create schedule for meetings	Complete 09/27/2019	LaTasha Wilder	09/27/2019	
<i>Notes:</i>						
	9/12/19	Review data submitted by representatives and provide feedback.	Complete 12/17/2020	Carol Forrest	12/17/2020	
<i>Notes:</i>						
	10/8/21	School Improvement Team will meet on the second Thursday of every month. Minutes will be recorded and team members will share updates with their grade levels.	Complete 05/26/2022	Amy Hawksby	06/10/2022	
<i>Notes:</i>						
	10/8/21	TAC (Teacher Advisory Council) at our school will meet on the fourth Tuesday of every month.		Pachette Dunn	06/10/2023	
<i>Notes:</i>						
Implementation:			09/24/2021			
Evidence			9/24/2021			

<i>Experience</i>	9/24/2021			
<i>Sustainability</i>	9/24/2021			

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently, there are schedules and duty schedules for the staff to follow. Every grade level has a planning time in addition to PLCs.	Limited Development 08/28/2019		
<i>How it will look when fully met:</i>		Every teacher has documented this time with notes, plans, agendas, etc.		Pachette Dunn	06/10/2023
Actions			1 of 2 (50%)		
	10/8/21	Grade levels are given 45 minutes of common planning time everyday.	Complete 05/31/2022	Emily Makay	06/10/2023
		<i>Notes:</i>			
	10/8/21	K-5 teachers, EC and Specialists are given quarterly planning days.		Emily Makay	06/10/2023
		<i>Notes:</i>			

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		On a regular basis, the leadership team visits classrooms and provide effective feedback to teachers.	Limited Development 08/28/2019		
		Priority Score: 3 Opportunity Score: 3 Index Score: 9			
<i>How it will look when fully met:</i>		The leadership team will help teachers improve instruction and support teachers with the curriculum. The school will continually grow academically and use best practices daily.		Robert Kradel Jr.	06/10/2023
Actions			2 of 3 (67%)		
	9/27/19	A schedule of classroom visits.	Complete 08/26/2020	LaTasha Wilder	10/14/2019

<i>Notes:</i>				
9/23/21	Leadership Team (Principal, AP and Instructional Coach) will complete weekly walkthroughs using the walkthrough rotation schedule. Classroom teachers will receive feedback to help improve instruction.	Complete 06/10/2021	LaTasha Wilder	06/10/2021
<i>Notes:</i>				
9/24/21	The administration team will meet weekly to review walkthrough data and support teachers as needed.		Pachette Dunn	06/10/2023
<i>Notes:</i>				
Implementation:		08/27/2020		
Evidence	8/27/2020			
Experience	8/27/2020			
Sustainability	8/27/2020			

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The LEA regularly shares data with school administrators, and there are periodic meetings throughout the year to review, assess what's working and what's not, and strategize next steps. School administrators, in turn, meet with teachers individually and with grade levels to share and disaggregate data, analyze challenges, and set goals for teachers and students. Walk-throughs and formal observations are conducted to assess implementation efforts, the success of strategies, and professional development that may be needed.	Limited Development 08/28/2019		
		Priority Score: 3 Opportunity Score: 2	Index Score: 6		
<i>How it will look when fully met:</i>		Teachers are aware of current data and use it to adjust lesson plans to meet the needs of students.		Robert Kradel Jr.	06/16/2023
Actions			10 of 13 (77%)		
9/12/19	Goal-setting target meeting will take place at the District level with the principal.		Complete 09/12/2019	Monica Headen	09/12/2019
<i>Notes:</i>					
9/12/19	Teachers will implement strategies and conduct short-cycle assessments along with local benchmarks and assessments and adjust strategies as necessary.		Complete 09/16/2019	LaTasha Wilder	09/16/2019
<i>Notes:</i>					
9/12/19	Official document will be used for walk-throughs within the school, and observations will be conducted in a timely fashion, with constructive feedback provided to teachers.		Complete 03/12/2020	Robert Kradel Jr.	10/07/2019
<i>Notes:</i> Administrators and the IC will visit classrooms daily, and observations will take place according to the District schedule.					
9/12/19	Teachers will meet with administrators and the Instructional Coach to assess data and conduct goal-setting		Complete 07/01/2021	LaTasha Wilder	07/01/2021

<i>Notes:</i>				
10/15/21	Provide a professional development needs survey for teachers to identify their individual needs	Complete 09/10/2021	LaTasha Wilder	09/15/2021
<i>Notes:</i>				
11/4/21	Based on mClass reading levels of K-2 students, every K-2 teacher will receive funding to purchase more leveled reading books to promote independent reading.	Complete 12/16/2021	LaTasha Wilder	12/20/2021
<i>Notes:</i>				
9/24/21	Teachers will meet with administrators and instructional coach on a regular basis to discuss data from short cycles, county assessments, and state assessments.	Complete 10/26/2021	LaTasha Wilder	06/10/2022
<i>Notes:</i>				
9/24/21	Grade levels will continually update data room to show student growth and observe student needs.	Complete 04/05/2022	LaTasha Wilder	06/10/2022
<i>Notes:</i>				
10/8/21	Hire interventionists to support students performing below grade level and assist classroom teacher with interventions	Complete 03/02/2022	Pachette Dunn	06/10/2022
<i>Notes:</i>				
10/19/22	Goal Setting document for 2022-2023 school year addressing ELA, Math, Science, and EC student population.	Complete 10/19/2022	Pachette Dunn	10/20/2022
<i>Notes:</i> https://docs.google.com/document/d/1xqPHBZZrpcS3xwEvmM5oW-a6Fk3AYRymtvwMunkcTv8/edit?usp=sharing				
11/2/22	Review NC Check-In 1 data with Elementary director and curriculum specialist		Pachette Dunn	11/30/2022
<i>Notes:</i>				
11/2/22	Review NC Check-2 Data with Elementary Director and curriculum specialist		Pachette Dunn	02/15/2023
<i>Notes:</i>				
11/2/22	Review NC Check-3 Data with Elementary Director and curriculum specialist		Pachette Dunn	05/10/2023
<i>Notes:</i>				
Implementation:		10/19/2022		
Evidence	3/21/2022 https://docs.google.com/spreadsheets/d/1mD-R6jQ7aPY5evWaeXYdIIca-QaiF2jW/edit?usp=sharing&oid=114064614859260108175&rtpof=true&sd=true			

Experience	3/21/2022 Students visit their future Middle School and get a layout of the school year.			
Sustainability	3/21/2022 Every year this will take place in preparation for the transition of our rising 5th graders.			

Core Function:	Dimension C - Professional Capacity			
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Effective Practice:	Talent recruitment and retention			
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KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
Initial Assessment:		*The school has an interview team that consists of admin, instructional coach and grade level representative.	Limited Development 08/28/2019		
How it will look when fully met:		Positive feedback on TWC Survey and low turnover rates compared to district and state average.		Robert Kradel Jr.	06/10/2023
Actions			4 of 6 (67%)		
	10/8/21	Create interview questions that include a focus on instruction, social/emotional learning classroom management, equity, etc.	Complete 06/03/2022	Robert Kradel Jr.	06/10/2022
<i>Notes:</i>					
	10/8/21	Celebrate staff members on a weekly basis in the weekly updates	Complete 05/31/2022	Pachette Dunn	06/10/2022
<i>Notes:</i>					
	10/8/21	Establish a Sunshine Committee to help with celebrating staff accomplishments and boosting staff morale	Complete 09/24/2021	Pachette Dunn	06/10/2022
<i>Notes:</i>					
	10/8/21	Establish an interview team that will allow for input from various staff members	Complete 05/27/2022	Robert Kradel Jr.	06/12/2022
<i>Notes:</i>					
	10/8/21	Quarterly staff celebrations to celebrate academic growth as it relates to our school goals		Pachette Dunn	06/10/2023
<i>Notes:</i>					
	10/8/21	Teacher Spotlight at staff meetings to allow teachers an opportunity to share their expertise.		Pachette Dunn	06/10/2023
<i>Notes:</i>					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The school (teachers and administrators) regularly communicate with parents via school messenger and other means. Folders are sent home by some teachers, and teachers provide information about assignments. We host parent events such as curriculum nights, and we also share information about school initiatives that parents can assist with at home. Parents also receive home connect letters for software programs such as Achieve and for intervention programs such as Foundations.	Limited Development 08/28/2019		
		Priority Score: 3 Opportunity Score: 3	Index Score: 9		
<i>How it will look when fully met:</i>		Parents are actively engaged in school activities such as PTO meetings, conferences, Literacy Night, Title I night etc. Parents are knowledgeable of the classroom activities and support teachers and students.	Objective Met 04/26/22	Carin Daniels	06/10/2022
Actions					
	9/19/19	Refresher on school messenger for staff	Complete 10/17/2019	Monica Headen	10/17/2019
<i>Notes:</i>					
	9/19/19	STEMville (science night)	Complete 11/14/2019	Veronica Coley	11/14/2019
<i>Notes:</i>					
	9/19/19	Parent teacher conferences	Complete 03/11/2020	Terry Alston	02/25/2020
<i>Notes:</i> Conferences were tabled during the January meeting. All representatives should report back the decision of when to have mandatory conferences.					
	9/16/21	Title I Night	Complete 09/23/2021	LaTasha Wilder	09/21/2021
<i>Notes:</i>					
	10/8/21	Annual Title I Night to explain Title I, curriculum, schedules, school expectations, etc.	Complete 09/23/2021	LaTasha Wilder	09/30/2021

<i>Notes:</i>				
10/8/21	Second Quarter Title I Night	Complete 12/09/2021	LaTasha Wilder	01/29/2022
<i>Notes:</i>				
10/8/21	Third Quarter Title I Night	Complete 04/07/2022	LaTasha Wilder	03/30/2022
<i>Notes:</i>				
2/24/22	Placing an order for home resources. * Flashcards 3rd grade * Summer kits (all grades)	Complete 04/05/2022	LaTasha Wilder	06/07/2022
<i>Notes:</i>				
10/8/21	Fourth Quarter Title I Night	Complete 04/11/2022	LaTasha Wilder	06/10/2022
<i>Notes:</i>				
10/8/21	First Quarter Title I Night (Focus: STEAM)	Complete 10/07/2021	LaTasha Wilder	10/28/2022
<i>Notes:</i>				
Implementation:		04/26/2022		
Evidence	4/26/2022 Math Night: https://docs.google.com/document/d/1ICPEDT-hr9Nzcel3eP--UjtV_cdTkDx11qkYWP2SVzU/edit?usp=sharing Literacy Night: https://docs.google.com/document/d/1jIKqNIqAYZvexFOrt0VdqEAqBK2_v9BnXqsjVRffiwY/edit?usp=sharing Science Night			
Experience	4/26/2022 LOMES planned a Title I night each quarter of the school year. We have also purchased resources for students that can be used during the summer.			
Sustainability	4/26/2022			